# **NO-TASK LIST**

- 1. Unnecessary meetings
- 2. Not doing someone else's job
- 3. Meaningless tasks
- 4. Disturbing / Annoying colleagues outside their work time
- 5. Overthinking
- 6. Planning too far ahead
- 7. Over-bureaucracy
- 8. Including personal feelings into work
- 9. Creating memes during work
- 10. Responding to "all" e-mails and calls
- 11. Criticizing / blaming others
- 12. Taking credit for others work

#### WHY I CAN NOT MANAGE THE TIME?

- Procrastination / laziness
- No good time management
- Interruptions / distractions
- Health problems
- Time is limited (24 hr/day)
- Unrealistic goals
- Cultural values
- Expertise (inadequate)
- Unclear priorities
- Losing track of time (prolonging a particular task)
- Perfectionist
- Factors beyond human control (flood, tsunami etc.)
- Task dependence on someone
- Technical problems

### WHY TIME IS NOT MANAGEABLE?

- Unexpected emergencies
- Task amount can change
- Wrong task priorities estimations
- No proper problem definition (too little research)
- Discipline, focus
- Experience (people overestimate themselves) leader on bad 3'rd parties
- Natural disasters
- No proper planning for problem solving
- Lack of communication

## WHAT MOTIVATES SOFTWARE PRODUCERS?

- Salary!
- Coffee! (also tea)
- Interesting projects (self-driving car)
- Work benefits (gym. disc.)
- Good working environment (silence, much light, sauna)
- Home office (no time for transport)
- Flexible hours
- Challenge (Hackatron)
- Latest tech. (OLED, robots)
- Market opportunity (your product has a meaning)
- Good project management
- Career
- Events outside work (bowling)
- Respect / prize etc.
- Salary \$, €
- No dumb bosses

### **HOW TO REWARD SOFTWARE PRODUCERS?**

- Coffee / bear
- Pizza

Party

- **Higher salary**
- Promotion
- Free time
- Free stuff (tickets)
- More tasks (more complicated)
- More responsibility
- Recognition
- Remote working / trip
- Improved working environment
- Flexible hours
- Funding for good ideas

## HOW TO REWARD SOFTWARE PRODUCERS?

- 1. Higher salary
- 2. Events / parties
- 3. More food and drinks
- 4. Development trainings
- 5. Business trips (interesting ones)
- 6. Gadgets
- 7. Improving their machine / device performance
- 8. Good / impressive screens
- 9. Shares distribution
- 10. Day offs / shorter working days
- 11. Flexible Schedules / work-life balance schedules
- 12. Career goals opportunities
- 13. Free tickets for IT conferences
- 14. Opportunity to go choose their own laptops
- 15. Word appreciation from managers
- 16. Recreation / cooperate discounts
- 17. More money!!!
- 18. Promotions